

Robert Wilson

999 Main Street
Any Town, NY 99999

(999) 999-9999

email@gmail.com

Qualifications

- Successfully Managed up to 25 employees - variety of employment settings.
- Effective Communicator and Problem-Solver.
- Purchasing and Inventory Management.
- Retail and Wholesale Management.
- Highly Analytical, Organized, Detailed.
- Created three start-up departments: Training, Help Desk, network Services.
- Standards-based Internal Auditing.
- Experienced in all phases of the Accounting cycle.
- Full-charge Bookkeeper/Accounting Supervisor.
- Experienced Trainer/Teacher/Curriculum Developer.
- Accomplished Writer, Journalist, Grammarian.
- Systems Analyst/Programmer.
- Database Manager, Programmer, Analyst.
- Installed/supported micro-mainframe communication.
- Experienced in all personal computer products.
- Help Desk Manager.
- Local Area Network Manager.
- Taught English, Journalism, History and Drama to multi-cultural, multi-ethnic population.
- Voted Teacher of the Quarter.
- Revamped two Secondary School Book Libraries.
- Cited for excellence in communication, subject knowledge, and curriculum development.

Employment

ABC Inc.

6/2006 - Present

Retail Merchandiser

- Executes the placement and assembly of retail fixtures, adjustment of shelves and arrangement and placement of product on the shelves in accordance with CAD drawings and plan-o-grams.
- Data collection.
- Compliance auditing.

XYZ Corp.

10/2003 – 10/2004

Retail Merchandiser

- Store audits, resets, pricing and working with store personnel regarding their store inventory, products and displays.
- Extensive customer service/relations.

BCD Inc.

12/2001 – 10/2002

Retail Merchandiser

- Team Lead - Responsible for assigning POGs to the team and ensure work is completed correctly and in a timely manner. Upon completion of assignments I meet with store management and prepare a status report.
- Ensure that a proper level of stock is maintained, that the merchandise is displayed appropriately with proper signage and favorable shelf placement.
- New product cut-ins.
- Setup plan-o-gram execution, as well as the stocking, fronting, facing, and rotating of the manufacturer's products.
- Able to work at various heights, setting up displays, fixtures and shelving.

Education

New York University
Master of Arts, Education
Subject Teaching Credential

New York, NY
1999

New York State University
Bachelor of Arts, History

New York, NY
1995