

## **WILLIAM MARTINEZ**

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Results-driven, focused, and accomplished Production Supervisor who has enjoyed a highly progressive career within the Manufacturing field. Adept at all aspects of supervision including planning, scheduling, human capital management, implementing continuous improvement processes, and ensuring security, safety and environmental compliance standards are met. Experienced with OSHA, ISO, QS9000, TS 16492 and Military Standards Key strengths include:

- Quality Assurance/Process Control.
- Strategic Planning/Goal Setting.
- Project Management.
- Training and Development.
- Communication-written/oral.
- Lean Manufacturing Principals.

### **PROFESSIONAL EXPERIENCE**

ABC Inc – Any Town, NY

**2004-2009**

#### **Production**

- Skillfully directed all production actions to guarantee production schedules/production, receiving, shipping goals were met. Managed four supervisors in various departments such as; Machine Shop, Stockroom, Shipping and Receiving and Three Production areas. .
- Managed high value production operations, including implementation of Lean production line.
- Implementation of a 5S system.
- Optimized production by using SPC/SQC.

XYZ Corp - Any Town, NY

**2000-2003**

#### **Production**

- Act as Quality Manager managing cross-departmental committee. Maintain a rework percentage less than 0.1% of sales.
- Perform customer service/sales effort and technical support for key customer. Achieved increase in sales by 30%.
- Facilitated Strategic Planning process.

BCD Inc. - Any Town, NY

**1988-2000**

#### **Production Supervisor**

- Responsible for the training, safety, discipline, performance appraisals and production instruction to 50 employees and 5 line mechanics in a large high-speed production line.
- Responsible for motivation and positive interaction between all departments (production, warehouse, receiving, and formulating areas). Responsible for ordering raw material for 5 lines.
- Facilitated shift meetings, and gave hourly efficiency updates to shift managers, Q. A., lab personnel and machine operators.

**CAREER DEVELOPMENT**

5s and Operation Quality Standards  
Time Management  
Quality Control  
Line balancing and efficiencies

**Graduated – New York High School**

New York, NY

JeffTheCareerCoach.com