

Donald Wilson

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Summary of Qualifications

- Strong interpersonal skills with flexibility in a fast paced environment requiring quick cycle times
- Excellent computer skills
- Proven strong negotiating skills with strict deadlines.
- Uncommon ability to maintain strong customer relationships through excellent customer service and support.

Work experience

Oil & Gas Engineer: September 2009 – Present

ABC Inc, Any Town, NY

- Create, deploy, and manage the logistical tools needed to track and update the status of the plants 2700+ relief valves.
- Streamline business processes to lessen service deliverable times.
- Identify overpressure scenarios and size relief valves accordingly for the system being protected.
- Utilize Hysys simulation software to calculate engineering parameters at overpressure relief conditions.
- Employ MathCAD software with API equations for relief valve folder submittal.

Oil & Gas Consultant: June 2007 – August 2009

XYZ Corp, Any Town, NY

- Made cold calls to find potential investors for oil and gas wells and sent out prospectus.
- Reviewed pertinent information from the prospectus with potential investors.

Production Accounting: April 2003 – May 2007

BCD Inc, Any Town, NY

- Acquire, maintain, analyze and allocate oil, gas and water production and sales.
- Coordinate with revenue accounting to insure accurate allocation and distribution of revenue.
- Work with production engineers to communicate any problems with wells or production facilities.
- Proficient in Excel, Access, Word, TOW and QRA.

References

Available upon request