

MICHAEL TAYLOR

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EMPLOYMENT:

ABC Inc. – October 2005-September 2008

Civil Engineer Intern

- Performed reclaimed mine site inspections.
- Collected GPS data and photography of sites.
- Created maps of mine sites using GPS, GIS, and Auto Cad drawings in Arc Map.
- Analyzed AMD treatments and created an AMD Mitigation Plan.
- Assembled Bond calculations and Long-term Treatment Trust calculations.

XYZ Corp. – August 2003-September 2005

Civil Engineer Intern

- Installation of coffer dam for erosion project.
- Replacement of Bridge Bearing Pads on Mid-Lake Bridge.
- Design of residential structures and additions using state Building Code 2004 & 2007.
- Design of structures using ASCE 7-05.
- On-site management of projects.
- Daily use of AutoCAD and drafting.
- Daily use of Microsoft Word and spreadsheets.
- Structural design of medical building.
- Structural design of church and feeding program building.

BCD Inc. – October 2001-Jun 2003

Civil Engineering Associate/EIT

- Performed hydrologic and hydraulic calculations.
- Assisted in the design of improvement plans including grading and utility plans for residential and commercial projects.
- Drafted AutoCAD and G.I.S. exhibits.
- Drafted lot fit analysis and plot plans.
- Wrote drainage study, SWPPP and other technical reports.
- Gathered drainage and traffic study data.

EDUCATION:

New York School of Mines – New York, NY

- Bachelor of Science in Civil Engineering with a minor in Economics – May 1999
- Academic Honor Roll – Fall 1996, Spring 1998, 1999
- E.I.T. – March 1999
- Varsity football – August 1994-May 1999

SKILLS:

Application Software

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|--------------------------|------------|----------|
| • AutoCAD – Land Desktop | • KCRS | • WWHM3 |
| • StormShed2G | • StormCAD | • KCBW |
| • MS Office Suite | • Visio | • Access |

Leadership and Management

- Responsible for mentoring EIT intern, directing their work and supervising tasks.
- Presented overviews of DOE Dam Safety Guidelines, Sustainable Development and Bio-infiltration techniques to the company.
- Lead seminars instructing client on design and development of Enterprise Application Integration (EAI) interfaces.
- Resource and schedule management as well as project reporting.

OTHER INTERESTS:

- Member of American Society of Civil Engineers (ASCE).
- Member of the Order of the Engineer society.
- Member of The Mountaineers – recently completed the Basic Climbing course.
- Actively participate in basketball, flag-football, skiing, hiking, snowshoeing and golf.

JeffTheCareerCoach.com